



Student Placement Policy

Policy statement

Bradpole Preschool recognises that qualifications and training make an important contribution to the quality of care and education provided within Early Years settings. As part of our commitment to maintaining high standards, we offer placements to students undertaking Early Years qualifications and training, as well as to school pupils completing work experience placements.

We aim to provide students with meaningful experiences that contribute to the successful completion of their studies and offer examples of good practice in Early Years education and care.

The needs and welfare of the children attending the Preschool remain paramount at all times. Students are expected to work within the policies, procedures, and values of the setting and to maintain appropriate professional standards throughout their placement.

Legislation and guidance

This policy is based on the following legislation and guidance:

- Early Years Foundation Stage (EYFS) Statutory Framework (effective from September 2025)
- Childcare Act 2006
- Safeguarding Vulnerable Groups Act 2006
- Equality Act 2010
- Data Protection Act 2018 and UK General Data Protection Regulation (UK GDPR)
- Working Together to Safeguard Children (latest edition)
- Keeping Children Safe in Education (latest edition, where applicable)
- Health and Safety at Work etc. Act 1974
- Ofsted requirements and guidance

Procedures

- We require students undertaking qualification courses to meet Ofsted's suitable person requirements and to complete appropriate DBS checks where required.
- The needs of the preschool children are paramount. Students will not be admitted in numbers that hinder the effective operation of the Preschool.
- Students must be enrolled on a recognised childcare or education course overseen by a tutor or training provider, which includes an understanding of child development and appropriate Early Years practice.
- Students carrying out child studies or observations must obtain written permission from the parents or carers of the child being observed before any study takes place.
- Any information obtained by students about children, families, staff, or other adults within the Preschool must remain confidential and handled in accordance with the Preschool's Confidentiality and Data Protection policies.
- We co-operate with students' tutors and training providers in order to support students in meeting the requirements of their course.



Student Placement Policy

- Students undertaking work placement or work experience who are under 18 years of age will require written parental consent before they can appear in photographs or videos that may be included within children's Tapestry learning journals and shared with parents and carers.
- Students under the age of 17 are not included in staff-to-child ratios and will never be left unsupervised with children.
- Students aged 17 and over may only be included in staff-to-child ratios where senior staff consider them to be competent and suitable.
- Students will not be permitted to take photographs or recordings of children for coursework or assessment purposes without prior written consent from the child's parent or carer.
- We require students within our setting to have a sufficient understanding and use of English to contribute effectively to the wellbeing, safeguarding, and development of the children in our care.
- We require schools or colleges placing students under the age of 17 within the setting to provide confirmation of the student's suitability and good character.
- We promote a positive attitude towards professional qualifications and ongoing training within Early Years practice.
- Students will receive an induction during their first session, including information about:
 - how the setting is managed;
 - safeguarding procedures;
 - health and safety arrangements;
 - confidentiality expectations;
 - behaviour management procedures;
 - fire drill;
 - lockdown; and
 - relevant policies and procedures.
- Students are expected to follow all Preschool policies and procedures, including safeguarding and child protection requirements, at all times.
- Concerns regarding a student's conduct, suitability, or professional behaviour will be reported to the training provider or educational establishment as appropriate.

This policy was adopted by the Bradpole Preschool Committee

During the Summer Term 2026

Date to be reviewed Summer Term 2027