



5C

## Intimate Care Policy

Bradpole Preschool does not wish to exclude any child for whatever reason, who is not yet toilet trained, we always work alongside parents towards toilet training. Key persons work closely with the parents in the same way as them, so as not to confuse the child.

Toilet training is a self-care skill and staff give children their full support and time in learning this new skill. Our toilets and sinks are child sized with in the main room so children can take themselves or ask for support. Bradpole Preschool views Intimate Care routines as essential throughout the day, they include nappy changing, supporting children with toileting, changing clothes when required, First Aid treatment and specialist medical support. Key persons are responsible for the Intimate Care of their key children, if that is not possible then another member of the keyperson team who is well known to the child will change the child.

No adult will be out of sight and sound of others when changing a child, if the child wants privacy the cubicle door may be shut but another member of staff will be asked to stand in the vicinity to support

At Bradpole preschool we believe every child has the right to be treated with sensitivity and respect and in such a way that their experience of intimate care is a positive one. We will treat every child as an individual, all staff have the relevant Child Protection and Health and Safety training, and know our policies and procedures.

- We provide a purpose built changing table, with steps for the child to access
- Staff have access to disposable gloves and aprons
- Nappies/ pull ups are put in nappy sacks and put in the outside bin
- All wet/soiled clothing put in a bag for parents
- A changing form is filled in and signed by parent/carer- stating date, time, who they were changed by, why they were changed and where the clothes have been placed
- All staff have full DBS checks
- All staff have an Induction procedure including Intimate Care
- All staff have relevant Safeguarding training every 3 years
- All staff are aware of the settings Whistle Blowing Policy and Procedure
- All staff have termly Supervision sessions
- All staff have yearly Appraisals

If any parent or member of staff has concerns or questions about intimate care procedures or individual routines, they must see the Preschool Leader at the earliest opportunity.



5C

This policy was updated at a meeting of: The Committee of Bradpole Preschool

Held during the Autumn Term 2019

Date to be reviewed: Autumn Term 2020